

**Board of Directors Meeting
Minutes of July 20, 2016**

Present: Kim Stowell, Jennifer Tobin, Thorman Jerry, Andrea Talavera, 2 Homeowners

The general session was called to order at 6:35pm by President Kim Stowell.

Review of Meeting Minutes

- Kim motions to approve, Thorman seconds. All concur, motion carries.

Action Items

- Kim contacted the Calhouns regarding any issues with new service companies. Did not contact N. Clark as the homeowners are moving and inspection should not be an issue any longer.
- Stone Entry Signs - Received proposal for \$125 to clean. Kim motions to approve, Jen seconds. All concur, motion carries. Andrea will schedule cleaning & follow-up with solar light company for installation date.

Design Application Review

- 1932 Brooke Farm Ct - application for new paver patio in backyard. Kim motions to approve, Jen seconds, Thorman abstains. All concur, motion carries. Andrea will send approval notice to homeowners.

HOA Website

- Associa has not been in contact to release old name for use,
- Board agrees to use brookefarmhoa.org, Thorman can contact Andrea to purchase

Yard Sale

- Board felt it was an overall success. Will try to make an annual event & hope to add more houses next year.

Management Time

- Andrea made an error in the July meeting date which will require the hearing date for inspection violations to be in August. Letters will be mailed July 21st for Aug 10 hearing date. Letters will be sent regular & certified mail.

- Poop911- Board approved to move to 3 month payment (will receive 3% discount), request service be increased to bi-weekly over summer.

General meeting closed & executive session opened. All non-board members left the meeting.

Executive Session

- Board agreed to pursue sale of abandoned vehicle as advised by attorney. Kim motion to approve, Thorman seconds. All concur, motion carries.

The meeting closed at 7:35 pm.

Action Items:

Kim

Thorman - continue website development

Jen